



SHOPPE LOCALE, CANADA

**1st Annual Jackson's Point
Health, Wellness & Beauty Show**

SPONSORED BY EUSTACE PHARMASAVE JACKSON'S POINT

PHARMASAVE

**November 2nd, 2013
De La Salle Chapel
1940 Metro Road
Jackson's Point, Ontario**

Shope Locale, Canada
P.O. Box 66
Pefferlaw, Ontario L0E 1N0
1-866-222-4522
info@shoppelocale.ca
www.shoppelocale.ca

Vendor Application Form

Contact Name: _____

Name of Business (if applicable): _____

Address: _____

Email: _____

Home Phone Number: _____ **Cell Phone Number:** _____

Fax _____

Booth space is in 8 foot increments. Please indicate size of booth required:

8 ft wide x 6 ft depth _____ 16 ft wide x 12 ft depth _____ 24 ft wide x 18 ft depth

Do you need Hydro: YES _____ NO _____

Vendor fee is \$75 per 8 foot increments

Payment options: cheque payable to Shoppe Locale, Canada or cash or money order. PayPal is also available via our website links, or email money transfer is acceptable as well.

Insurance is \$15.00 if required – see Rule 7 of the Exhibitor Rules and Regulations. If you cannot provide The Town of Georgina with an insurance certificate in the amount of \$2,000,000 liability with The Town of Georgina added as an additional insured the Town will provide you with this cover at a cost of \$15. Please add this amount to your vendor fee.

Payment: \$_____ enclosed

PAYMENT IS DUE WHEN BOOTH IS BOOKED. BOOTH SPACE NOT GUARANTEED UNLESS PAYMENT IS MADE IN FULL.

What is included in the price:

Pre Show Advertising

Listing on official show flyers and on Shoppe Locale's website

Free wireless hotspot internet connection for vendors and show visitors (*depending on availability*)

Tickets for complimentary coffee for all vendors

Free parking

Aisle carpeting (*depending on cost and availability*)

VENDORS ARE REQUIRED TO PROVIDE THEIR OWN TABLES FOR DISPLAY PURPOSES.

Please give a description of what products and/or services you will be promoting:

Only products and services listed above and approved by the show management may be displayed.

COMPLETION AND SUBMISSION OF THIS APPLICATION IS ACCEPTED AS CONFIRMATION THAT THE EXHIBITOR READ AND AGREES TO THE TERMS AND CONDITIONS SPECIFIED.

Certificate of insurance: See Rule #7 in Exhibitors Rules and Regulations.

Exhibitor Rules and Regulations

Location : De La Salle Chapel, 1940 Metro Road, Jackson's Point, Ontario L0E 1L0

Hours: 10 a.m. to 4 p.m. (set up starts at 8 a.m.) All vendors must be set up prior to 10 a.m. on Saturday, November 2nd, 2013. All vendors will be allowed to drive up to the building to unload. Vehicles must be removed immediately upon unloading. Take down from 4 p.m. to 6 p.m.

Health Certificate: It is the responsibility of any food vendor to provide a health certificate from the York Region Board of Health. York Region Board of Health vendor application attached. Please complete and email, fax or mail to the address on the form. The Health Department will do a full inspection before or during the festival.

- (1) **CONTRACT:** This application for space when accepted by Shoppe Locale, Canada (herein referred to as Management) shall constitute a contract between the Exhibitor and Management and in addition to its terms, shall include and incorporate the Exhibitor Rules and Regulations printed on this application, the tentative floor plan which the parties acknowledge may be amended and/or modified by the Management, and any additional rules and regulations which will be sent to the Exhibitor as part of the Exhibitors Kit prior to the show.
- (2) **QUALIFICATIONS TO EXHIBIT:** The Management reserves the right to remove, decline or prohibit any exhibit or part of an exhibit, or proposed exhibit, which in its opinion is not suitable to or in keeping with the character of the exhibition.
- (3) **CANCELLATION:** In the event an exhibitor whose application has been processed and accepted wishes to cancel prior to October 10th will receive a refund of monies paid less 50% upon receipt of written cancellation. **NO REFUND OF EXHIBIT SPACE PAYMENTS WILL BE MADE AFTER OCTOBER 10TH, 2013.**

- (4) **EXHIBIT:** The Exhibitor agrees to confine their presentation within the contracted space only and to maintain a staff in his/her booth space during the show hours while maintaining a code of behavior and dress appropriate for the Exhibition. Management reserves the right to relocate an exhibitor as it shall deem necessary to best display both the exhibitor and the show.
- (5) **EXHIBITOR INFORMATION:** Upon receipt of the completed application and exhibitor fee the exhibitor will receive via email an exhibitor information package.
- (6) **EXHIBIT SET-UP/TEAR DOWN:** The exhibitor agrees that no display will be dismantled or any goods removed during the show, but must remain intact until after the closing time of the Exhibition. The Exhibitor also agrees to have their exhibit set up and taken down by the final set-up and take down time as set out above.
- (7) **INSURANCE:** The exhibitor is solely responsible for the placement and cost of comprehensive liability insurance on products/services with coverage of a minimum of \$2,000,000 limit of liability. The exhibitor also agrees to add The Town of Georgina as additional insured for the day of the show to its policy and to provide proof of insurance. **Contact your insurance company or broker to provide proof of insurance for this event. The Town of Georgina provides \$2,000,000 liability insurance for the day of the show at a cost of \$15. If you require liability insurance from The Town of Georgina please add the cost of insurance provided for by The Town of Georgina to your vendor fee.**
- (8) **DAMAGES:** The Management shall not be liable for damages, whether direct, indirect, general, special, consequential or otherwise to the exhibitor, its agents and employees or visitors to its exhibit whether occasioned by Management, its officers, agents or employees, or by another exhibitor.
- (9) **NON-DELIVERY OF THE BUILDING:** The Management will not be liable for failure to deliver the space in the event of the building becoming unavailable through fire, acts of nature, strikes, the authority of the law, or any other cause beyond its control.

The management has the right to make such changes, amendments, and additions to these Exhibitor's Rules and Regulations, as it shall deem necessary to the proper conduct of the Exhibition and thereupon the Exhibitor's Rules and Regulations shall rest with the Management and its decision shall be final. Management may require exhibitors to make such alterations to their displays, as it deems necessary to the proper conduct of the exhibition and, on failure to comply, may order the immediate removal of the entire exhibit without compensation and at the exhibitor's expense.

I/we agree to uphold the terms and conditions of this agreement:

Name (please print) _____

Signature of Authorized Personnel _____